Permanent Executive Director – Piapot Family Shelter Inc.

Piapot Family Shelter Inc. is seeking a dynamic and compassionate leader to serve as its Executive Director. The shelter is located on the Piapot First Nation and will provide a safe, supportive, and culturally grounded space for individuals and families experiencing violence.

The Executive Director will play a key role in shaping the future of the shelter by providing strategic leadership, overseeing daily operations, and building strong partnerships with community organizations, government agencies, and funders.

Position Summary:

Reporting to the Board of Directors, the Executive Director is responsible for the overall leadership and management of Piapot Family Shelter Inc. This includes overseeing programs, staff, finances, and administration while ensuring services are delivered in a trauma-informed and culturally respectful manner.

The Executive Director also represents the shelter within the community and works collaboratively with partners, funders, and government agencies to support the shelter's mission and long-term sustainability.

Key Responsibilities:

Leadership and Operations:

- Provide strategic leadership and direction for the shelter's programs and services
- Oversee daily operations, staff, and program delivery
- Ensure services are safe, effective, and trauma-informed

Community and Partnership Development:

- Represent the shelter within the community and with partner organizations
- Build relationships with Indigenous organizations, service providers, and government agencies
- Promote collaboration to support women and families experiencing violence
-Seek additional funding opportunities for the shelter

Governance and Board Support:

- Work closely with the Board of Directors to support effective governance
- Prepare reports and updates for Board meetings
- Support strategic planning and organizational development

Financial and Administrative Oversight:

- Oversee financial management including budgets, payroll, and operational expenses
- Ensure compliance with funding agreements and organizational policies

Key Competencies:

- Leadership and Strategic Thinking
- Relationship Building
- Cultural Awareness and Respect
- Communication Skills
- Organizational and Financial Management
- Problem Solving and Decision Making

Qualifications:

- Masters Degree in social work, human services, public administration, or a related field (or equivalent experience)
- Leadership or management experience in social services, shelters, or community organizations
- Strong understanding of trauma-informed practice and Indigenous-led service delivery
- Experience supervising staff and managing programs
- Strong communication, leadership, and relationship-building skills

Salary Range:

$85,000 - $90,000 per year

Strong benefits and pension plan as well as training, mentorship and support opportunities available.

How to Apply:

Please cover letter and resume to: bodpfs@gmail.com by November 13th, 2026.