



Housing & Community Infrastructure Manager

(Housing, Public Works-Roads, Wastewater, Solid Waste, Community Buildings)

Position Summary

Piapot First Nation is seeking a motivated and experienced **Housing & Community Infrastructure Manager** to oversee the Nation's housing, public works, community buildings, and infrastructure operations.

Reporting to the Band Administrator and working under the direction of Chief and Council, the Manager will provide leadership in the planning, coordination, and delivery of housing and infrastructure programs and projects. This position will oversee staff, budgets, projects, contractors, funding requirements, and the ongoing maintenance and improvement of community assets.

Key Responsibilities

- Lead and coordinate Housing and Community Infrastructure operations.
- Develop annual and long-term departmental plans in collaboration with Chief and Council and senior management.
- Manage housing construction, renovations, repairs, replacement programs, infrastructure improvements, and community capital projects.
- Prepare and monitor departmental budgets, workplans, project schedules, and required reports.
- Coordinate funding opportunities and requirements with Indigenous Services Canada (ISC), CMHC, and other funding agencies.
- Oversee procurement, contractors, project documentation, inspections, and departmental records.
- Monitor community infrastructure and assets and assist with long-term maintenance and replacement planning.
- Manage and support Housing and Public Works employees.
- Promote safe work practices, teamwork, accountability, and a positive working environment.
- Respond to housing and infrastructure inquiries from community members and other stakeholders.
- Provide regular updates and recommendations to the Band Administrator and Chief and Council.
- Ensure departmental activities comply with Piapot First Nation policies, funding agreements, and applicable requirements.

Qualifications

- Post-secondary education in Project Management, Business Administration, Construction Management, Public Administration, Engineering Technology, Property Management, or a related field is preferred.
- Equivalent combinations of education, training, and experience will be considered.
- Minimum **three (3) years of progressively responsible experience** in housing, infrastructure, public works, construction, property management, or a related field.
- Experience supervising employees and managing projects and budgets.
- Valid Class 5 Driver's Licence and access to a reliable vehicle.
- Must provide a satisfactory Criminal Record Check.

Knowledge & Skills

The successful candidate will demonstrate:

- Strong leadership, communication, and relationship-building skills.
- Knowledge of housing, infrastructure, property, and project management.
- Budgeting and financial management skills.
- Strong organizational and problem-solving abilities.
- Knowledge of funding programs, grant applications, and reporting requirements.
- Understanding of First Nation governance and community development.
- Ability to manage multiple projects and priorities.
- Knowledge of Piapot First Nation culture, traditions, language, and community priorities is an asset.

DEADLINE: November 13, 2026 @ 4:30 PM

If you are interested in applying for this position, please send a cover letter detailing your qualifications with your resume and three current work-related references:

Email: hr@piapotnation.com

ATTENTION: Human Resources

Piapot First Nation

General Delivery, Zehner SK S0G 1K0

We thank all those that apply, however, only those that are selected for an interview will be contacted. Piapot First Nation relies on The Saskatchewan Human Rights Code to give preference in employment; therefore, please indicate your status on the cover letter.