



**Piapot
First Nation**

General Delivery
Zehner, SK S0G 5K0
Ph: 306.781.4848
Fax: 306.781-4853
piapotnation.com

SUPPORT WORKERS (MULTIPLE POSITIONS AVAILABLE)

Piapot Family Shelter Inc. is seeking compassionate, dedicated, and professional individuals to join our founding team as Support Workers.

Located on Piapot First Nation, Piapot Family Shelter Inc. is a newly established emergency shelter that provides a safe, supportive, trauma-informed, and culturally grounded environment for individuals and families experiencing violence.

The shelter is committed to promoting safety, healing, empowerment, cultural connection, and long-term wellbeing. Through individualized support, meaningful programming, community partnerships, and culturally responsive services, the shelter works alongside residents as they move toward safety, stability, healing, and self-determination.

As a member of the founding shelter team, Support Workers will play a critical role in creating a welcoming and supportive environment while helping residents access the services, resources, and supports needed to achieve their goals. This is an exciting opportunity to help build a new organization and make a meaningful difference in the lives of shelter residents.

Why Join Our Team?

Joining Piapot Family Shelter Inc. means becoming part of a team committed to supporting individuals and families while helping build a new organization from the ground up.

As a member of our founding team, you will have the opportunity to:

- Help shape programs, services, and organizational culture
- Make a meaningful impact in the lives of individuals and families
- Work within a supportive, collaborative, and trauma-informed environment
- Participate in ongoing training, mentorship, and professional development
- Contribute to a culturally grounded and community-focused organization
- Develop strong relationships with residents, community partners, and service providers

Position Summary

The Support Worker is the primary frontline service position within Piapot Family Shelter Inc. and plays a critical role in providing safe, trauma-informed, and culturally respectful services to individuals and families accessing shelter services.

Working directly with residents, the Support Worker is responsible for responding to crisis situations, conducting intakes, providing emotional support, assisting with safety planning, facilitating referrals, supporting goal planning, and helping residents access the services and resources needed to achieve greater safety and stability.



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Support Workers play an important role in creating a safe, welcoming, and supportive environment within the shelter. The position combines crisis intervention, case coordination, advocacy, daily shelter operations, and relationship-building to support individuals and families as they work toward their goals.

Support Workers work collaboratively with the Executive Director, Children's Coordinator, Group Program Coordinator, Cultural Coordinator, Elders, community partners, and other service providers to ensure residents receive coordinated and high-quality support.

Key Responsibilities

Client Intake and Admission

- Respond to intake and crisis calls in accordance with shelter policies and procedures.
- Conduct intake interviews, risk assessments, and admission processes.
- Explain shelter expectations, resident rights, confidentiality requirements, and available services.
- Complete required documentation and orientation processes for new residents.
- Support safe admission and transition into shelter services.
- Assess immediate safety concerns and support appropriate interventions.

Individual Support and Case Coordination

- Build supportive and professional relationships with residents.
- Assist residents in identifying strengths, goals, and service needs.
- Provide emotional support, encouragement, advocacy, and practical assistance.
- Support residents in developing and implementing individualized service plans.
- Assist residents in accessing housing, health, justice, education, employment, income support, child welfare, and other community services.
- Facilitate referrals and follow-up with service providers as required.
- Encourage resident participation in shelter programming and activities.

Safety Planning and Crisis Intervention

- Assist residents in developing personalized safety plans.
- Monitor and respond to crisis situations and critical incidents.
- Utilize de-escalation, conflict-resolution, and crisis intervention strategies.
- Follow shelter policies related to emergency response and critical incidents.
- Maintain awareness of safety concerns within the shelter environment.
- Support resident and staff safety at all times.

Daily Shelter Operations

- Support the safety, wellbeing, and comfort of residents during assigned shifts.
- Monitor common areas and shelter spaces.



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- Assist with maintaining a clean, welcoming, and respectful environment.
- Participate in shift exchanges and communication processes.
- Ensure shelter policies and procedures are consistently followed.
- Contribute to a positive and supportive atmosphere within the shelter.

Documentation and Reporting

- Maintain accurate, timely, and confidential documentation.
- Complete case notes, incident reports, referrals, safety plans, and other required records.
- Document resident interactions and service outcomes.
- Participate in data collection and reporting activities.
- Ensure all records are maintained in accordance with organizational policies and privacy requirements.

Collaboration and Teamwork

- Work collaboratively with all shelter staff to support resident wellbeing.
- Participate in team meetings, case consultations, supervision, and training opportunities.
- Build positive working relationships with community partners and service providers.
- Support organizational initiatives, special events, and programming activities as required.
- Contribute to a respectful and collaborative team environment.

Qualifications

- Diploma or degree in Social Work, Human Services, Psychology, Indigenous Social Work, Community Services, or a related field, or an equivalent combination of education and experience.
- Experience working with individuals and families impacted by violence, trauma, homelessness, addictions, mental health concerns, or other complex challenges an asset.
- Knowledge of trauma-informed and culturally responsive service delivery.
- Strong communication, crisis response, and relationship-building skills.
- Ability to work independently and as part of a multidisciplinary team.
- Valid Class 5 Driver's Licence and reliable transportation.
- Criminal Record Check and Vulnerable Sector Check required.

Employment Opportunities Available

Full-Time Positions (6)

- Day Shift (2 Positions): Monday–Friday, 8:00 a.m. – 4:00 p.m.
- Evening Shift (2 Positions): Monday–Friday, 4:00 p.m. – 12:00 a.m.
- Night Shift (2 Positions): Monday–Friday, 12:00 a.m. – 8:00 a.m.

Part-Time Positions (6)

- Day Shift (2 Positions): Saturday–Sunday, 8:00 a.m. – 4:00 p.m.
- Evening Shift (2 Positions): Saturday–Sunday, 4:00 p.m. – 12:00 a.m.



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- Night Shift (2 Positions): Saturday–Sunday, 12:00 a.m. – 8:00 a.m.

Casual Positions

- Multiple casual opportunities available.
- Casual staff may be called upon to work a variety of shifts based on operational needs, vacation coverage, leaves, and staff absences.

Please indicate whether you are interested in Full-Time, Part-Time or Casual employment, and your preferred shift (day, evening, or night) in your cover letter.

Compensation

Starting wage: **\$23.00–\$25.00 per hour**, based on qualifications and experience.
Benefits and pension plan available for full-time positions, as well as training, mentorship, and professional development opportunities.

How to Apply

Please submit your cover letter and resume to:
bodpfs@gmail.com

Closing Date: **Open Until Filled**

We thank all those that apply, however, only those that are selected for an interview will be contacted. Piapot First Nation relies on The Saskatchewan Human Rights Code to give preference in employment; therefore, please indicate your status on the cover letter.