



Piapot First Nation

General Delivery
Zehner, SK S0G 5K0
Ph: 306.781.4848
Fax: 306. 781.4853
www.piapotnation.com

Executive Director – Piapot Family Shelter Inc.

About Piapot First Nation

Piapot First Nation is located northeast of Regina and is home to approximately 900 on-reserve members. The Nation oversees more than 19,000 hectares of land throughout Saskatchewan and is committed to strengthening community through culturally grounded programs and services. Piapot First Nation takes pride in preserving and honouring its cultural and spiritual teachings, which guide its daily operations and community initiatives.

Job Summary

The Piapot Family Shelter is seeking a compassionate, experienced, and dynamic leader to serve as its Executive Director. Located on Piapot First Nation, the shelter will provide a safe, supportive, and culturally grounded environment for individuals and families experiencing violence.

Reporting to the Board of Directors, the Executive Director will oversee the overall leadership and management of the shelter, including operations, programs, staffing, financial management, and administration. The successful candidate will ensure services are delivered in a trauma-informed, culturally respectful, and client-centered manner while fostering strong relationships with community organizations, government agencies, funders, and other partners to support the shelter's long-term success and sustainability.

Key Responsibilities:

Leadership and Operations:

- Provide strategic leadership and direction for the shelter's programs and services
- Oversee daily operations, staff, and program delivery
- Ensure services are safe, effective, and trauma-informed

Community and Partnership Development:

- Represent the shelter within the community and with partner organizations
- Build relationships with Indigenous organizations, service providers, and government agencies
- Promote collaboration to support women and families experiencing violence

Governance and Board Support:

- Work closely with the Board of Directors to support effective governance
- Prepare reports and updates for Board meetings
- Support strategic planning and organizational development

Financial and Administrative Oversight:

- Oversee financial management including budgets, payroll, and operational expenses
- Ensure compliance with funding agreements and organizational policies

Key Competencies:

- Leadership and Strategic Thinking
- Relationship Building
- Cultural Awareness and Respect
- Communication Skills
- Organizational and Financial Management
- Problem Solving and Decision Making

Qualifications:

- Degree in social work, human services, public administration, or a related field (or equivalent experience)
- Leadership or management experience in social services, shelters, or community organizations
- Strong understanding of trauma-informed practice and Indigenous-led service delivery
- Experience supervising staff and managing programs
- Strong communication, leadership, and relationship-building skills



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Salary Range:

\$75,000 – \$80,000 per year

Strong benefits and pension plan as well as training, mentorship and support opportunities available.

How to Apply:

Please cover letter and resume to: bodpfs@gmail.com

We thank all those that apply, however, only those that are selected for an interview will be contacted. Piapot First Nation relies on The Saskatchewan Human Rights Code to give preference in employment; therefore, please indicate your status on the cover letter.