Piapot
First Nation

General Delivery
Zehner, SK S0G 5K0
Ph: 306.781.4848
Fax. 306. 781-4853
piapotnation.com

Custodian (Health Centre) – One Full-Time Position Available

About Piapot First Nation

Piapot First Nation (PFN) is located northeast of Regina, with a population of approximately nine hundred members on reserve. Piapot controls lands that comprise over 19,000 hectares, located throughout Saskatchewan. With an abundance of community programs, we take pride in our Nation, ensuring we maintain our cultural and spiritual teachings, which are of utmost importance in our daily operations.

Job Summary:

The Custodian at the Piapot Health Centre is responsible for maintaining a clean, safe, and sanitary environment for all staff, clients, and visitors. This role includes daily cleaning and disinfecting of offices, treatment rooms, public areas, and restrooms, as well as ensuring proper waste disposal and restocking of supplies. The Custodian will also assist with light maintenance duties and seasonal tasks, such as snow removal or lawn care, as needed. The ideal candidate is *to be* dependable, detail-oriented, and committed to upholding health and safety standards in a healthcare setting, contributing to the overall wellness and comfort of the community.
This position will require a valid driver's license and will be checked regularly.

Responsibilities will include, but not limited to:

- Establish and maintain a regular cleaning schedule for daily, monthly and annual tasks. Cleaning includes but is not limited to sweeping and washing floors daily, washing and disinfecting washrooms daily, washing walls and windows regularly, wipe down furnishings and equipment daily, and cleaning the kitchen area as needed.
- Responsible for the operation and maintenance of cleaning equipment such as buffing/stripping machine, vacuum, and rug shampooer.
- Responsible for preparing supply orders and forwarding to manager for proper authorization.
- Responsible for ensuring snow removal from walkways and entrances in a timely and efficient manner and ensuring the same locations are free of ice and hazards.
- Responsible for reporting any minor building maintenance of the mechanical and electrical systems.
- Responsible for removing garbage from the facility daily.
- Responsible for ensuring that proper health and safety precautions are taken when handling and storing chemicals.
- Responsible for ensuring compliance with all necessary health and safety standards for the operations or maintenance of a public facility.

Piapot
First Nation

General Delivery
Zehner, SK S0G 5K0
Ph: 306.781.4848
Fax. 306. 781-4853
piapotnation.com

- Any other such duties as assigned by the immediate supervisor.
- Other duties as required.

Knowledge, Skills, & Competencies:

- Knowledge of cleaning and maintenance infection control guidelines for Public Health.
- Physical capabilities to perform commercial cleaning tasks as well as lifting, moving *and* maintenance tasks.
- Must be of pleasant, professional manner as well as being punctual, reliable and dependable.
- A valid driver's license and own a reliable vehicle.
- Must possess the ability to develop and maintain a daily, monthly, seasonal and annual cleaning schedule.
- Must possess the ability to take direction and work with minimum supervision.
- Must be able to prepare minor reports and maintain an inventory system.
- The ability to manage confidential information strictly and reliably.

DEADLINE: April 30, 2025, @ 4:30 PM

If you are interested in applying for this position, please send a cover letter detailing your qualifications with your resume and three current work-related references to:

Attention to:

Email: HR@piapotnation.com
ATTENTION: Humane Resource Manager
Piapot First Nation Health Services
General Delivery, Zehner SK S0G 5K0

We thank all those that apply, however, only those that are selected for an interview will be contacted. Piapot First Nation relies on the Saskatchewan Human Rights Code to give preference in employment; therefore, please indicate your status on the cover letter.